

Filter Records using Request Parameter

This article describes the ways to filter records based on the value in the request parameter.

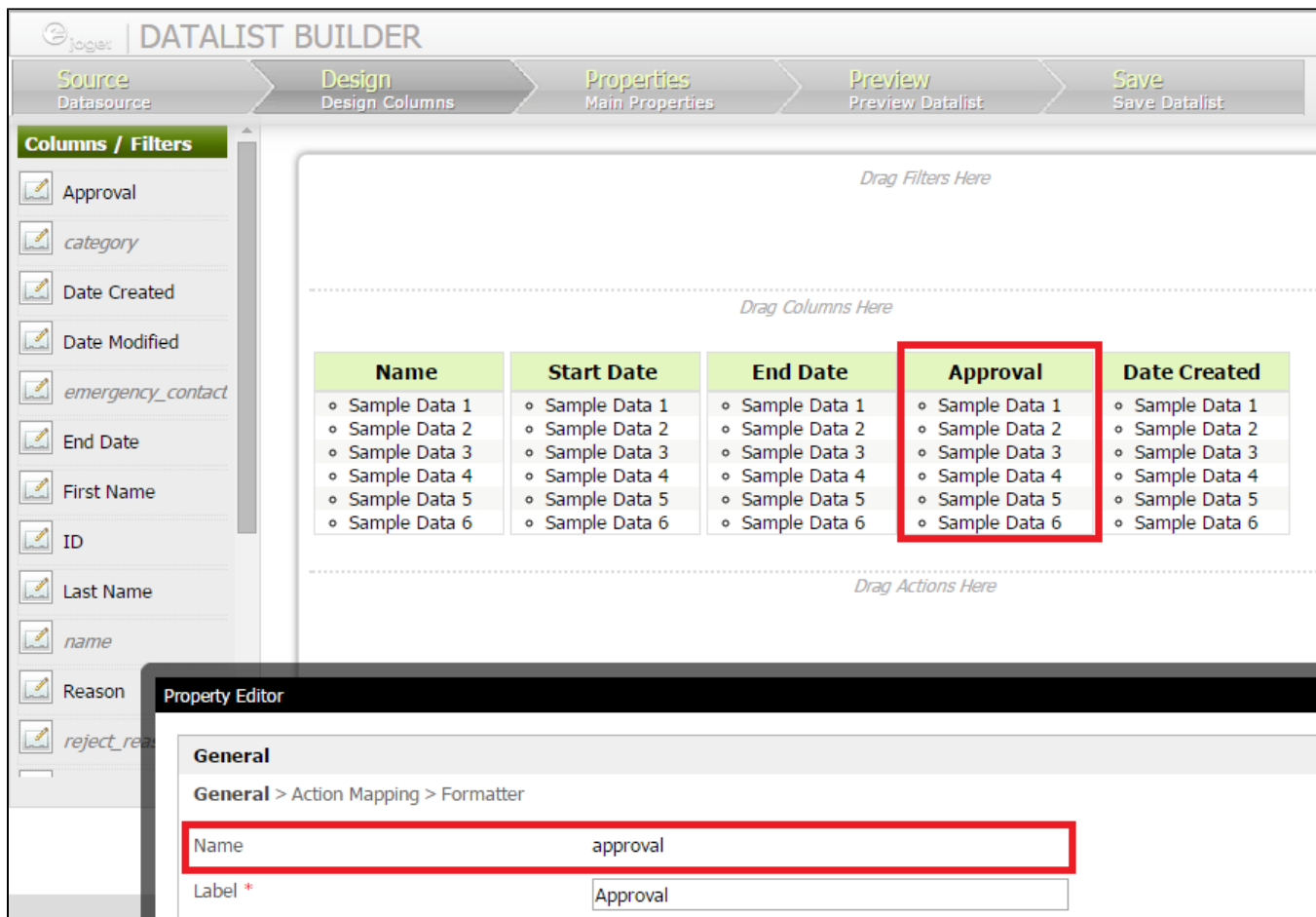


Figure 1: Designing in Datalist Builder - Determine the column name

First of all, determine the column name that you would like to filter. In the example as depicted above (Figure 1), we are going to use "approval" as the column to be filtered.

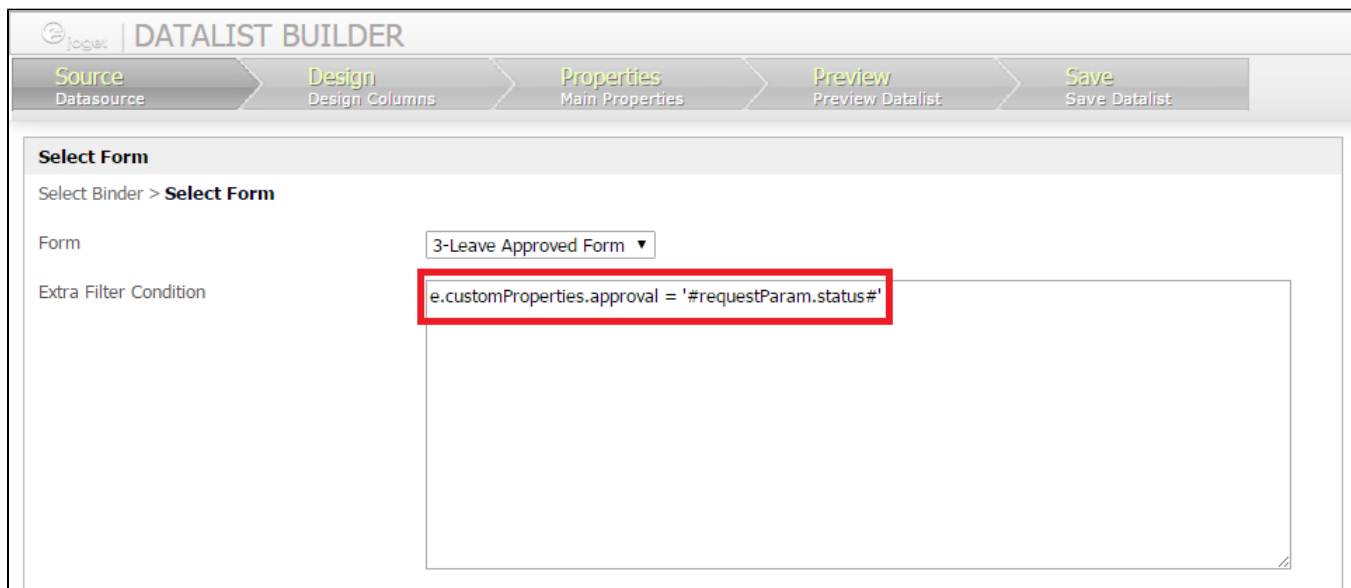


Figure 2: Designing in Datalist Builder - Adding the filter

Then, go to **Source**, and add in the appropriate **Extra Filter Condition**.

```
e.customProperties.approval = '#requestParam.status#'
```

The screenshot shows the 'DATALIST BUILDER' interface with tabs for Source, Design, Properties, Preview, and Save. The 'Filter' section is active, showing a configuration for the 'Advanced Form Row Data Binder'. The 'Filter Conditions' table has one row with 'Join Type' set to 'And', 'Field' set to 'approval', 'Operator' set to 'Equal', and 'Value' set to '#requestParam.status#'. The 'Field' and 'Value' cells are highlighted with red boxes.

Join Type	Field	Operator	Value
And	approval	Equal	#requestParam.status#

Figure 3: Designing in Datalist Builder - Adding the filter

It is also possible to add the filter in when you are using the [Advanced Form Row Data Binder](#) as depicted in [Figure 3](#).

The screenshot shows the 'Userview Builder' interface for a 'Leave Portal'. The URL bar shows a filter: 'status=Approved'. The main content area displays a table of leave applications with columns: Name, Start Date, End Date, Approval, and Date Created. The 'Approval' column is highlighted with a red box, showing all records as 'Approved'. The table has 5 rows of data. The footer shows '5 items found, displaying all items.' and export options for CSV, Excel, XML, and PDF.

Name	Start Date	End Date	Approval	Date Created
	06/24/2015	06/25/2015	Approved	2015-06-03 15:24:14.0
Cat Grant			Approved	2015-05-05 15:49:48.0
Cat Grant			Approved	2015-05-05 16:06:00.0
Admin Admin			Approved	2015-05-06 11:02:42.0
Hugo			Approved	2015-05-04 17:50:31.0

Figure 4: Filtering in Userview

As depicted in [Figure 4](#), the listing will now take the request parameter "status" into consideration now when displaying the records.