HTML Page

> (i) **Common Use Case**
>
> HTML Page is commonly used as a homepage/landing page.
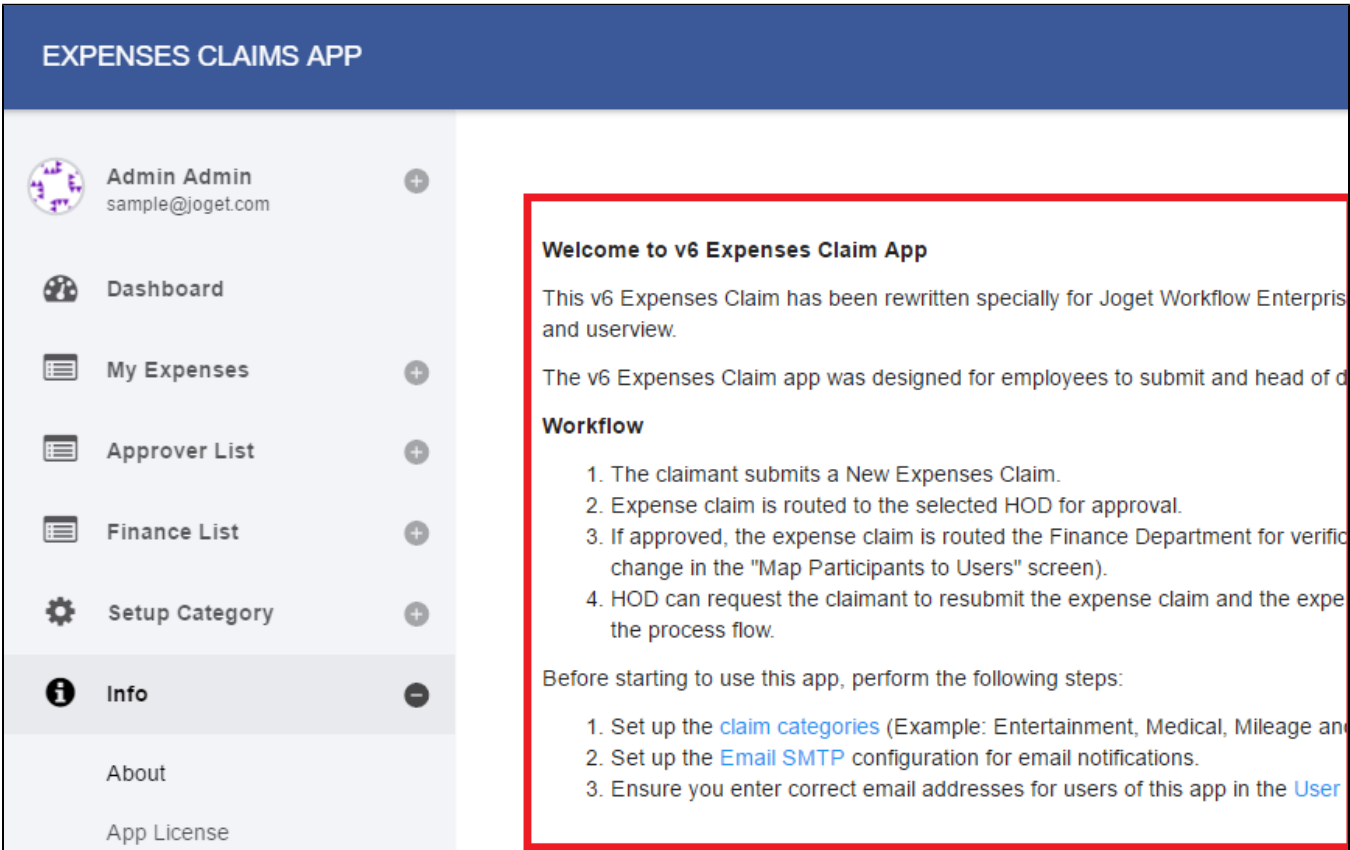
Figure 1: Screenshot highlighting HTML Page in sample HR Expenses Claim app

Edit HTML Page ⊘

Custom ID	a
Label *	About

Content *

Edit ▾ Insert ▾ View ▾ Format ▾ Table ▾ Tools ▾

Formats ▾   Font Sizes ▾   **B** *I*

Welcome to #envVariable.AppName# App

This #envVariable.AppName# has been rewritten specially for Joget Workflow Enterprise version 6. This app utilises many of the new features and capability of Joget Workflow v6 forms, datalist and userview.

The #envVariable.AppName# app was designed for employees to submit and head of departments (HOD) to approve expense claims online.

Workflow

1. The claimant submits a New Expenses Claim.
2. Expense claim is routed to the selected HOD for approval.
3. If approved, the expense claim is routed the Finance Department for verification and processing of payment (This app defaults the finance approver to 'admin, which you can change in the "Map Participants to Users" screen).
4. HOD can request the claimant to resubmit the expense claim and the expense claim will redirect back to the claimant's inbox for reevaluation, or the HOD can reject it which ends the process flow.

Before starting to use this app, perform the following steps:

1. Set up the claim categories (Example: Entertainment, Medical, Mileage and Toll etc.).
2. Set up the Email SMTP configuration for email notifications

Figure 2: HTML Page Properties

Name	Description
Custom ID	Item link slug. Optional field. ⓘ **Unique field** Value defined here must be unique to the rest of the Userview Menus as the first matching name will be called upon.
Label	Menu label. Mandatory field.
Content	Content in HTML.

Performance

You can configure the **Performance** settings in this Userview Element which allows one to cache existing content for improved performance and loading speed. Read more at Performance Improvement with Userview Caching.