

# Universal Inbox

Definition
Universal Inbox contains all the pending and assigned tasks of the currently logged in user (regardless of App origin).

Edit Universal Inbox

Edit Universal Inbox > UI

Custom ID

Label \*

Universal Inbox

Figure 1: Universal Inbox Properties

Name	Description
Custom ID	Item link slug. Optional field. <div><div><div><div>i</div><div>Unique field</div></div><div>Value defined here must be unique to the rest of the Userview Menus as the first matching name will be called upon.</div></div></div>
Label	Menu label. Mandatory field.

UI

Edit Universal Inbox > UI

Show Number of Rows In Menu

☐

List View Button Position

Bottom Left

List View Custom Header

1

List View Custom Footer

1

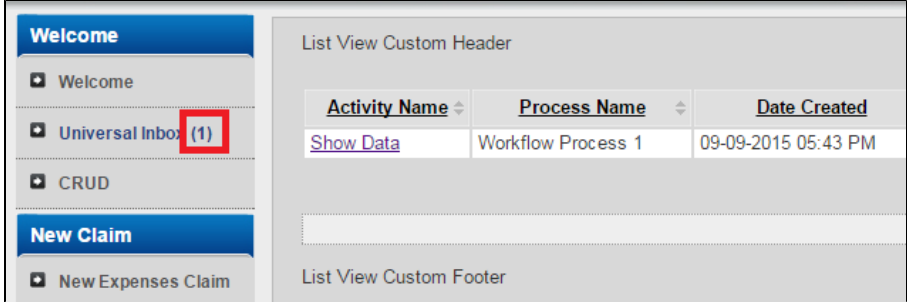
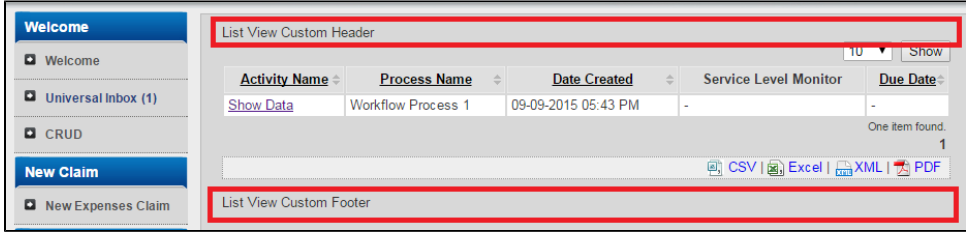
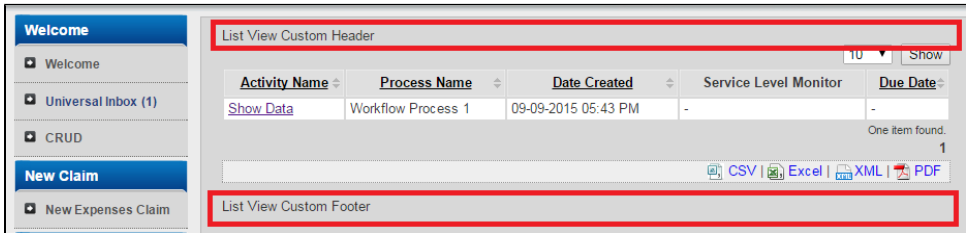
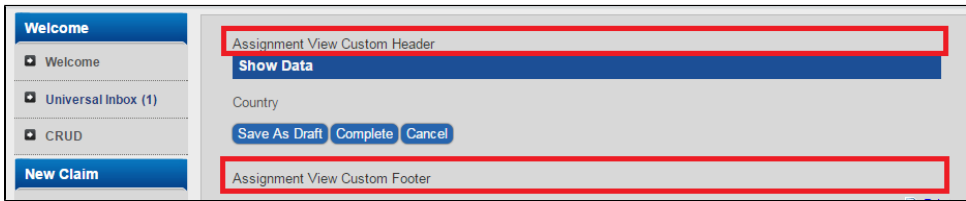
Assignment View Custom Header

1

Assignment View Custom Footer

1

Figure 2: Universal Inbox Properties - UI

Name	Description
Show Number of Rows In Menu	<div data-bbox="355 195 1256 495">  </div> <p data-bbox="355 506 553 527">Show Number of Rows In Menu.</p> <div data-bbox="355 573 1318 688"> <p><b>Performance Warning</b></p> <p>Additional query will be performed to return record count every time the Userview loads.</p> </div>
List View Button Position	<ul style="list-style-type: none"> <li>• Top Left</li> <li>• Top Right</li> <li>• Bottom Left</li> <li>• Bottom Right</li> <li>• Top Left &amp; Bottom Left</li> <li>• Top Right &amp; Bottom Right</li> </ul>
List View Custom Header	<div data-bbox="355 947 1318 1178">  </div> <p data-bbox="355 1209 565 1230">List View Custom Header in HTML.</p>
List View Custom Footer	<div data-bbox="355 1251 1318 1482">  </div> <p data-bbox="355 1493 561 1514">List View Custom Footer in HTML.</p>
Assignment View Custom Header	<div data-bbox="355 1535 1318 1734">  </div> <p data-bbox="355 1745 613 1766">Assignment View Custom Header in HTML.</p>

Assignment View Custom Footer

Welcome

Welcome

Universal Inbox (1)

CRUD

New Claim

Assignment View Custom Header

Show Data

Country

Save As Draft Complete Cancel

Assignment View Custom Footer

Assignment View Custom Footer in HTML.

## Performance

You can configure the **Performance** settings in this Userview Element which allows one to cache existing content for improved performance and loading speed. Read more at [Performance Improvement with Userview Caching](#).