

# Running Activity Instance

Re-evaluate

Re-evaluate Assignment(s) For User

Reassign User

Complete

Process Instance	9_hr_expense_process1
Activity ID	15_9_hr_expense_process1_approve_claim
Activity Definition ID	approve_claim
Activity Name	Approve Claim
State	open.not_running.not_started
Service Level Monitor	-
List of Pending	admin
Priority	3
Create time	25-08-2015 02:38 PM
Date limit	
Due date	
Delay	
Finish time	
Time From Date Created	

Variable List

status

Set

Figure 1: Viewing a Running Activity Instance

In this view, one can see the state and statistical data of a particular activity instance. One can also inspect and set workflow variable values for the activity instance.

Actions that the administrator can perform on the process instance:

- **Re-evaluate**  
Re-evaluate the participant mapping for the current activity instance.
- **Re-evaluate assignment(s) for user**  
Re-evaluate all assignments of a particular user.
- **Reassign user**  
Reassign one of the assignee(s) of this activity instance to another user.
- **Complete**  
Complete the activity instance as the current logged in user.

## Activity State

When a new activity instance is created, the state will be set to **open.not\_running.not\_started**. In natural progression, the state will end with the state of **closed.completed**.

If the activity has a deadline triggered, the state will change to **closed.terminated**. If the process instance is aborted, then, the activity instance's state will change to **closed.aborted**.