## **User Notifications**

Usually, we design a process to solve the main business problem, like in the example shown below. We exclude explicit tools for sending out email notifications to avoid complicating the process flow design.

The **User Notification** plugin is used to address this issue.

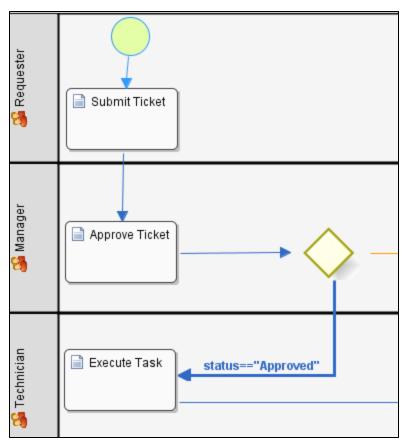
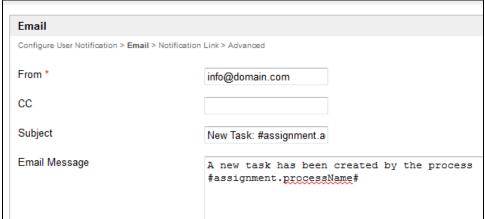


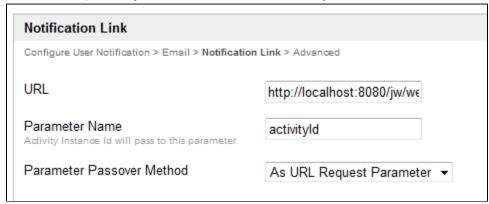
Figure 1: Typical Process Design Flow

## Setting Up the User Notification Plugin

- $1. \ \ \mbox{Go to {\it Properties and Export} in your app.}$
- 2. Go to **Set Plugin Default Properties**.
- 3. Select **User Notification**.
- 4. In the  $\pmb{\mathsf{Configure}}$   $\pmb{\mathsf{User}}$   $\pmb{\mathsf{Notification}}$  tab, configure the email server as required.
- 5. In the **Email** tab, customize your email template as needed. It should be a generic email template as it will be used for all activities under your app.



6. In the Notification Link tab, define the assignment link that will be shown at the end of the email message.



## Link to Userview Inbox

If you want to link it to your Userview Inbox, get the absolute URL to the inbox and key it in the **URL** field. Type "activityId" in the **Parameter Name** field and choose "As URL Request Parameter" in the **Parameter Passover Method** select box.

7. In the last tab, you may select activities that you would like to exclude from Task Notification.

Note: The User Notification plugin is designed for all activities in an app and not just for a selected few, but only one User Notification plugin can be configured per app. Nevertheless, it is possible for you to manually handle the notification for a specific activity by placing a tool after that activity in your process design, and then excluding it in the Activity Exclusion list in the User Notification plugin.

## **Related Elements**

User Notification