

Task Delegation

Definition

Task Delegation Userview Element allows any authorized users to temporarily delegate tasks to different user for a period of time.

New Feature

This is a new feature in Joget Workflow v6.

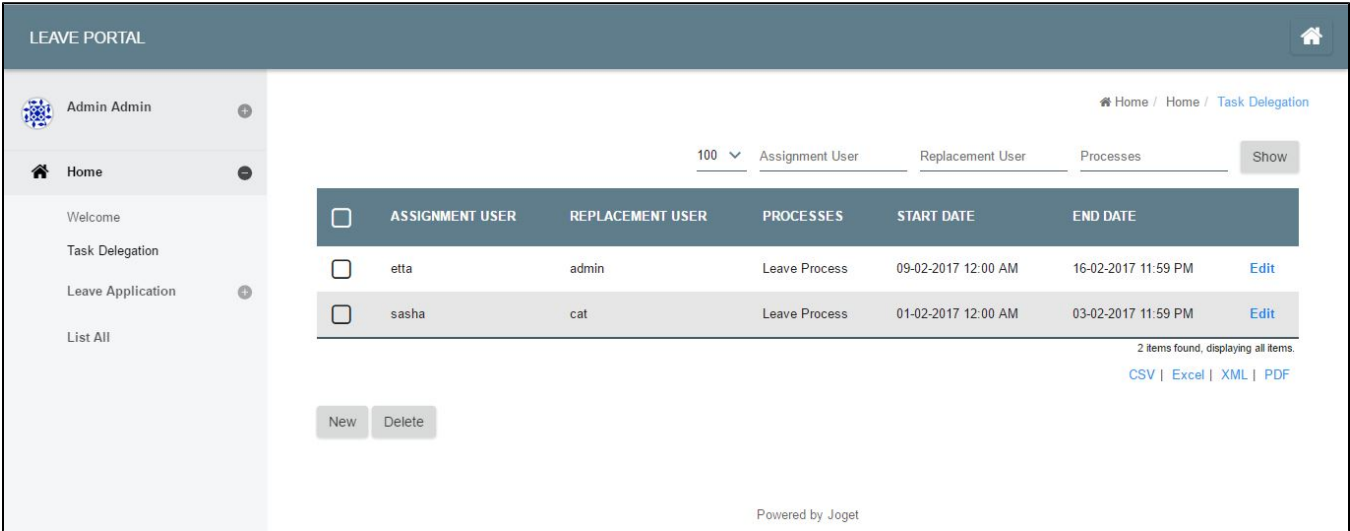


Figure 1: Task Delegation list

Edit Task Delegation

Custom ID

Label *

Task Delegation

Configuration Mode

User - user self service

Reassignment Mode

No restriction

Allowed Apps

All Apps

Allowed Processes

All Processes

Figure 2: Properties

Name	Description
Custom ID	<div>Item link slug. Optional field.</div> <div><div><div><div></div></div><div>Unique field</div></div><div>Value defined here must be unique to the rest of the Userview Menus as the first matching name will be called upon.</div></div>

Label	Menu label. Mandatory field.
Configuration Mode	<p>Authority to perform delegation.</p> <ul style="list-style-type: none"> • User - user self service • HOD - able to configure for users in a department • Admin - able to configure for all users
Reassignment Mode	<p>Scope of delegation.</p> <ul style="list-style-type: none"> • No restriction • Same department only • Same user groups only
Allowed Apps	<p>List of Apps that can be chosen in creating delegation record.</p> <ul style="list-style-type: none"> • All Apps • Current App • Selected Apps - A separate selection, Select Allowed Apps will appear when this option is chosen.
Allowed Processes	<p>List of Processes based on the Allowed Apps above that can be chosen in creating delegation record.</p> <ul style="list-style-type: none"> • All Processes • Selected Processes - A separate selection, Select Allowed Processes will appear when this option is chosen.

UI

UI (List)

Button Position

Bottom Left

Selection Type

Multiple

Selector Position

Left

New Record Button Label

Edit Link Label

Delete Button Label

Custom Header

1

Custom Footer

1

Figure 3: Properties - UI (List)

Name	Description
Date Display Format	Date display format to be used when editing/adding record. Please refer to http://docs.jquery.com/UI/Datepicker/formatDate for the format.
Button Position	Button position on the list. <ul style="list-style-type: none">• Top Left• Top Right• Bottom Left• Bottom Right• Top Left & Bottom Left• Top Right & Bottom Right
Selector Type	<ul style="list-style-type: none">• Multiple• Single

Selector Position	<ul style="list-style-type: none">• Left• Right• Both let & right• No
New Record Button Label	New Record Button Label to show in listing.
Edit Link Label	Edit Link Label to show in listing.
Delete Button Label	Delete Button Label to show in listing.
Custom Header	Custom Header in HTML to show in listing.
Custom Footer	Custom Footer in HTML to show in listing.

UI (Add)

Cancel Button Label

Save Button Label

Message to show after Form saved

Custom Header

1

Custom Footer

1

Figure 4: Properties - UI (Add)

Name	Description
Cancel Button Label	Cancel button label in add new record form.
Save Button Label	Save button label in add new record form.
Message to show after Form saved	Message to show after form is saved
Custom Header	Custom Header in HTML to show in add new record form.

Custom Footer	Custom Footer in HTML to show in add new record form.
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UI (Edit)

Readonly

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Display Fields as Labels when in Readonly?

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Back Button Label

Save Button Label

Message to show after Form saved

Custom Header

1

Custom Footer

1

Performance

Cache Settings

Scope

None

Figure 5:Properties - UI (Edit) and Performance

Name	Description
Readonly	If checked, effectively, the form will be rendered as read only and not editable anymore.
Display Fields as Label when in Readonly?	When the form is in read only form, determines if values should be displayed as it is (label form) instead of being bounded in original input form.

Back Button Label	Back button label in edit record form.
Save Button Label	Save button label in edit record form.
Message to show after Form saved	Message to show after Form is saved
Custom Header	Custom Header in HTML to show in edit record form.
Custom Footer	Custom Header in HTML to show in edit record form.

Performance

You can configure the **Performance** settings in this Userview Element which allows one to cache existing content for improved performance and loading speed. Read more at [Performance Improvement with Userview Caching](#).